



Republic of the Philippines  
Department of Migrant Workers  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
Regional Welfare Office I  
2<sup>nd</sup> floor Kenny Plaza Building, Quezon Avenue  
City of San Fernando, La Union



**REQUEST FOR PRICE QUOTATION**

PR No: **2025-05-330**

Date: **05/08/2025**

Gentlemen:

Please quote your **LOWEST NET PRICES, TAXES INCLUDE**, on the items mentioned below and submit your **SEALED QUOTATION** to the Overseas Workers Welfare Administration- Regional Welfare Office I (OWWA RWOI) at 2<sup>ND</sup>/3<sup>RD</sup> Floor, Kenny Plaza. Building, Quezon Avenue, City of San Fernando, La Union not later than **MAY 13, 2025; 4PM** at which date and time all submitted quotation shall be opened.

We reserve the right to reject any or all bids/quotations.

Very truly yours,

**MARISSA C. NABOYE**  
BAC CHAIRMAN

No	QTY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1	60	PAX	<p><b>PROVISION OF MEALS WITH FREE USE OF VENUE FOR THE CONDUCT OF 2025 OFC CAPABILITY BUILDING AND ORGANIZATIONAL DEVELOPMENT FOR NEW OFC IN CENTRAL PANGASINAN</b></p> <p><b>VENUE: WITHIN CENTRAL PANGASINAN</b> <b>DATE: MAY 22, 2025 (THURSDAY)</b></p> <p><b><u>FOOD MENU:</u></b></p> <p><b><u>AM SNACKS</u></b> <b>(to be served at 9AM)</b> Macaroni Soup + Pandesal + Juice</p> <p><b><u>LUNCH</u></b> <b>(to be served at 12:00PM)</b> Steamed Rice + Baked Bangus in 3 cheese + Chopsuey + Crispy Binagoongan + Juice</p> <p><b><u>PM SNACKS</u></b> <b>(to be served at 2PM)</b> Carbonara + Garlic Bread + Juice</p>		

			<p style="text-align: center;"><b><u>VENUE INCLUSIONS:</u></b></p> <p>*Overflowing coffee and water          *Use of the following amenities:          -Airconditioned Function Hall and related facilities          -Tables, Chairs, Secretariat &amp; Presidential table          -Platform riser for the Stage and Podium          -Standby Generator in case of power shortage          -Stable internet connection          -Sound system, microphone, LCD projector, wifi, etc.</p>		
			<p><b>APPROVED BUDGET FOR THE CONTRACT(ABC):</b>  <b><u>Php 60,000.00</u></b></p>		
			<p><b>QUOTED PRICES MUST BE INCLUSIVE OF TAXES, DELIVERY FEES AND OTHER RELATED COSTS.</b></p> <p><b>PROPOSAL/QUOTATION SUBMITTED WITHOUT SIGNATURE OF THE AUTHORIZED SIGNATORY SHALL BE TREATED INVALID AND SHALL BE CONSIDERED DISQUALIFIED.</b></p> <p><b>ADDITIONAL DOCUMENTARY REQUIREMENTS MUST BE SUBMITTED UPON SUBMISSION OF OFFER:</b></p> <ol style="list-style-type: none"> <li><b>1. PhilGEPS Certificate or PhilGEPS Registration Number</b></li> <li><b>2. Mayor's/Business Permit</b></li> <li><b>3. Omnibus Sworn Statement</b> (ABC is above P50,000.00)</li> <li><b>4. DTI/SEC/CDA Permit</b> (ABC is above P50,000.00)</li> <li><b>5. Income/ Business Tax Return</b> (ABC is above P500,000.00)</li> <li><b>6. Professional License/ Curriculum Vitae</b> (Consulting Services only)</li> </ol> <p><b>NOTE: Bidders may also submit their Bid Proposal and supporting documents through email at:</b>  <a href="mailto:owwalaunion@yahoo.com">owwalaunion@yahoo.com</a></p>		

Name of Store: \_\_\_\_\_

Complete Address: \_\_\_\_\_

Date Received: \_\_\_\_\_

Received by (Signature over Printed Name): \_\_\_\_\_

Telephone/Mobile No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Tax Identification Number (TIN): \_\_\_\_\_

Note: Please check. ☐ VAT ☐ NON-VAT ☐ Gov't/Coop \_\_\_\_\_

Canvassed by:  **VERA ANDREI O. LADIO**  
 Supply and Property Officer

**Note: Please ensure that you have submitted/updated your prequalification documents as required by OWWA RWOI Bids and Awards Committee (BAC).**